

CYNTHIA A. HARDING, M.P.H.
Interim Director

JEFFREY D. GUNZE NHAUSER, M.D., M.P.H.
Interim Health Officer

313 North Figueroa Street, Room 708
Los Angeles, California 90012
TEL (213) 240-8156 • FAX (213) 481-2739

www.publichealth.lacounty.gov



BOARD OF SUPERVISORS

Hilda L. Solis
First District
Mark Ridley-Thomas
Second District
Sheila Kuehl
Third District
Don Knabe
Fourth District
Michael D. Antonovich
Fifth District

January 06, 2015

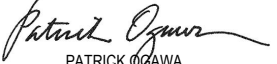
The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

25 January 6, 2015


PATRICK O'QUINN
ACTING EXECUTIVE OFFICER

**AUTHORIZATION TO ACCEPT AND IMPLEMENT A FORTHCOMING SUB-AWARD AND FUTURE
SUB-AWARDS AND/OR AMENDMENTS FROM THE LOS ANGELES COUNTY OFFICE OF
EDUCATION TO SUPPORT THE SHaPEing HEALTHY SCHOOL COMMUNITIES PROJECT FOR
THE PERIOD OF SEPTEMBER 30, 2014 THROUGH SEPTEMBER 29, 2017; AND APPROVE
FOUR NEW POSITIONS
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

Provide authorization to accept and implement a forthcoming sub-award and future sub-awards and/or amendments from the Los Angeles County Office of Education; and approve four new positions, subject to allocation, to support the Department of Public Health's participation in the SHaPEing Healthy School Communities project.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Interim Director of the Department of Public Health (DPH), or her designee, to accept and implement a forthcoming sub-award from the Los Angeles County Office of Education (LACOE) effective on the date of execution through September 29, 2015, at an amount determined by LACOE, estimated not to exceed \$537,333, to participate in the SHaPEing Healthy School Communities (SHaPE) project, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office (CEO).
2. Delegate authority to the Interim Director of DPH, or her designee, to accept future sub-awards and/or amendments that are consistent with the requirements of the LACOE sub-award at amounts to be determined by LACOE; that extend the term through September 29, 2017, reflect non-material and/or ministerial revisions to the sub-award's terms and conditions; allow for the rollover of unspent

funds and/or redirection of funds; adjust the term of the sub-award through March 31, 2018; and/or provide an increase or decrease in funding up to 25 percent above or below each sub-award's annual base amount, subject to review and approval by County Counsel, and notification to your Board and the CEO.

3. Approve four new Full Time Equivalent (FTE) positions, in excess of what is provided for in the DPH staffing ordinance, Section 6.06.020 of the County Code, and subject to allocation by the CEO. These positions will be 100 percent funded by the LACOE sub-award.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of Recommendation 1 will allow DPH to accept funding to support its participation in the SHaPE project, a multi-sector collaboration between LACOE, DPH, and several school districts in Los Angeles County, including the Los Angeles Unified School District. The goal of the project is to provide support and resources to participating schools that have priority populations based upon income and level of education. DPH will assist LACOE in establishing an infrastructure for policy development and the capacity to implement school-based strategies such as joint use agreements in selected schools and neighborhoods and health plan strategies such as physical activity prescriptions in order to address identified gaps in obesity and chronic disease management in the community. DPH will also assist LACOE with the evaluation of the SHaPE project. The project primarily focuses on low-income schools, and will tailor strategies to underserved youth/students, their families, and the surrounding community.

Approval of Recommendation 2 will allow DPH to accept future sub-awards and/or amendments that are consistent with the requirements of the forthcoming sub-award to extend and/or adjust the term of the sub-award, at amounts to be determined by LACOE; reflect non-material revisions to terms and conditions; rollover unspent funds and/or redirect funds; and/or provide an increase or decrease in funding up to 25 percent above or below each term's annual base amount. This recommended action will enable DPH to accept sub-awards and/or amendments that adjust the project period up to six months beyond the original term, in those instances where there has been an unanticipated extension of the term to allow additional time to complete services and utilize grant funding. This authority is being requested to enhance DPH's efforts to expeditiously maximize grant revenue, consistent with Board Policy 4.070: Full Utilization of Grant Funds.

Approval of Recommendation 3 will allow DPH to hire four new FTE positions for the SHaPE project: two Health Program Analyst I (HPA I) and two Research Analyst II (RA II). These personnel will provide professional and technical services to support the LACOE-funded SHaPE project's overall goals and objectives. The HPA I positions will be responsible for managing and supervising the implementation of the programmatic activities of the SHaPE project. The two RA II positions will be responsible for the implementation of programmatic evaluation project activities. In order to ensure timely compliance, DPH may utilize the temporary personnel master agreements approved by your Board on October 19, 2010, pending allocation of the new County positions.

Implementation of Strategic Plan Goals

The recommended actions support Goal 2, Community Support and Responsiveness, and Goal 3, Integrated Services Delivery, of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

DPH will accept a forthcoming award from LACOE, estimated not to exceed \$537,333, for the estimated term of date of execution through September 29, 2015. The grant project period is estimated to be three years at annual amounts to be determined by LACOE. Funds will support DPH personnel costs (salaries and employee benefits), operating expenses, and indirect costs.

There is no net County cost associated with these actions.

Funding is included in DPH's fiscal year (FY) 2014-15 Final Adopted Budget, and will be included in future FYs, as necessary.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

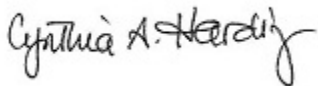
On July 22, 2014, DPH's Division of Chronic Disease and Injury Prevention agreed to participate in a LACOE grant proposal in response to the Centers for Disease Control and Prevention (CDC) Funding Opportunity Announcement DP14-1417 (CFDA 93.331): Partnerships to Improve Community Health.

On September 19, 2014, the CDC issued Notice of Award Number 1U58DP005677-01 to LACOE, which in turn will issue a sub-award to DPH.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will allow DPH to accept funds from LACOE to participate in the SHaPE project to help reduce disparities in obesity and cardiovascular disease among students and neighboring residents of schools in Los Angeles County.

Respectfully submitted,



Cynthia A. Harding, M.P.H.

Interim Director

CAH: bh
#03128

c: Interim Chief Executive Officer
County Counsel
Acting Executive Officer, Board of Supervisors